The Corporation of the Town of South Bruce Peninsula

By-Law Number 18-2014

Being a By-Law to Amend By-Law Number 44-2009
Being a By-Law to Adopt the Manual Governing the Policies and Procedures for the Corporation of the Town of South Bruce Peninsula (Training & Development for Volunteer Firefighters Policy)

Whereas Section 8 of the Municipal Act, 2001, c.25, as amended, provides that the powers of a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas Section 11 of the Municipal Act, 2001, c.25, as amended authorizes municipalities to pass by-laws regarding the accountability and transparency of the municipality and its operations;

And whereas Section 270 (1) 5 of the Municipal Act, 2001, c.25, as amended authorizes the municipality to adopt and maintain policies with respect to the manner in which the municipality will try to ensure that it is accountable to the public for its actions, and the manner in which the municipality will try to ensure that its actions are transparent to the public;

And whereas the Council of the Corporation of the Town of South Bruce Peninsula adopted a Municipal Policy Manual and desires to amend said by-law by adopting a policy regarding training and development for volunteer firefighters.

Now therefore the Council of the Corporation of the Town of South Bruce Peninsula enact as follows:

1) That Policy C.2.3.1 Training and Development for Volunteer Firefighters be adopted as attached hereto and shall form part of the Municipal Policy Manual.

2) That all by-laws and policies inconsistent with this by-law are hereby repealed and replaced with this by-law.

3) That this by-law shall come into full force and effect upon the final passing thereof.

Read a first and second time this 4th day of February, 2014.

[Signatures]

Mayor

Clerk
Read a third time and finally passed this 4th day of February, 2014.

___________________________ Mayor

___________________________ Clerk
Training and Development for Volunteer Firefighters

Purpose:

To support the growth and development of Volunteer firefighters in their endeavours to improve current work performance and keep up to date regarding regulations and by-laws governing emergency response.

Application:

This policy applies to all Volunteer Firefighters for the Town of South Bruce Peninsula

Definitions:

(a) “conference” means a large official meeting, usually lasting for 2 or more days, in which people come together to discuss their views, receive professional development and/or engaging in networking related to firefighting and/or emergency response. 
(b) “meeting” means any occasion when two or more people are coming together to discuss or decide something with respect to firefighting and/or emergency response
(c) “professional development” means a training course, seminar, workshop, public education in which the subject matter relates to firefighting and/or emergency response; and also includes the professional development opportunities sponsored by the Ontario Fire College as well as weekend school both in and out of the Town.

Policy:

1.0 Identification and Approval:

1.1 The Fire Chief may identify conferences, meetings and professional development opportunities which can assist volunteer firefighters in job performance and the cost of same is identified in the annual budget.

1.2 The Town of South Bruce Peninsula encourages volunteer firefighters to participate in pre-approved programs, and will cover the associated costs up to the designated amount approved in the budget.
3.0 Eligible Expenses:

Expenses for which volunteer firefighters will receive compensation for attending a conference, meeting or professional development opportunity that has been requested by the Supervisor, include:

3.1 Mileage rate pursuant to the policy addressing vehicle and travel expenses.

3.2 Accommodations, registrations and other costs which are required for participation.

3.3 Hourly compensation at the training rate for a minimum of one hour and incrementally in half hour units.

3.4 Pre-payment of eligible costs must be approved by the Fire Chief as recommended by the Supervisor.

4.0 Ineligible Expenses:

Expenses which are not eligible for compensation are:

4.1 Attendance at networking or social events associated with conferences, workshops, meetings or professional development opportunities which occur outside of regular work hours or on a Saturday or Sunday, such as but not limited to: golfing, sightseeing, hospitality suites, etc.;

4.2 Mileage is not eligible for attendance at station training nor station meetings (department business); and

4.3 Expenses not consistent with the policy respecting vehicle and travel expenses.

Interpretation:

The interpretation of this policy shall be determined by the Administrator or designate who can grant exemptions as deemed warranted.