The Corporation of the Town of South Bruce Peninsula

By-Law Number 61-2013

Being a By-Law to Amend By-Law Number 44-2009
Being a By-Law to Adopt the Manual Governing the Policies and Procedures for the Corporation of the Town of South Bruce Peninsula (No Smoking Policy)

Whereas Section 8 of the Municipal Act, 2001, c.25, as amended, provides that the powers of a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas Section 11 of the Municipal Act, 2001, c.25, as amended authorizes municipalities to pass by-laws regarding the accountability and transparency of the municipality and its operations;

And whereas Section 270 (1) 5 of the Municipal Act, 2001, c.25, as amended authorizes the municipality to adopt and maintain policies with respect to the manner in which the municipality will try to ensure that it is accountable to the public for its actions, and the manner in which the municipality will try to ensure that its actions are transparent to the public;

And whereas the Council of the Corporation of the Town of South Bruce Peninsula adopted a Municipal Policy Manual and desires to amend said by-law by amending the policy regarding no smoking;

Now therefore the Council of the Corporation of the Town of South Bruce Peninsula enact as follows:


2) That all by-laws and policies inconsistent with this by-law are hereby repealed and replaced with this by-law.

3) That this by-law shall come into full force and effect upon the final passing thereof.

Read a First and Second time this 18th day of June, 2013.
Read a Third time and Finally Passed this 18th day of June, 2013.

[Signature]
Mayor

[Signature]
Clerk
No Smoking Policy

Purpose:
The purpose of this policy is to promote the health and safety of the employees and volunteers of the municipality by prohibiting smoking in the work place.

Policy:

1.0 Definitions

1.1 "Town" or "municipal" means the Town of South Bruce Peninsula.
1.2 "Workplace" means:
   a. any workstation or any area where an employee or volunteer carries out their duties on behalf of the Town;
   b. any vehicle owned or rented by the Town; and
   c. any personal vehicle being used to carry out Town business, including the travel to and from conferences, seminars, workshops, places for education, meetings, etc.

2.0 Application

This policy applies to all employees, volunteers, clients, contractors and visitors. The No Smoking Policy is part of the orientation process for new employees, and all employees shall share in the responsibility of adhering to this policy.

3.0 Procedure

3.1 All smoking is prohibited in all interior areas of municipal property.
3.2 All smoking is prohibited within nine metres (9 m) of the entrances, exits, windows and ventilation systems for any municipal building.
3.3 All ashtrays and garbage receptacles for smoking will be placed beyond the nine metre (9 m) limit.
3.4 All municipal vehicles and vehicles rented by the Town are designated as 'smoke free'. A personal vehicle shall be designated as 'smoke free' when being used to conduct Town business.