THE CORPORATION OF THE TOWN OF SOUTH BRUCE PENINSULA

BY-LAW NUMBER 8-2013

Being a By-law to Amend By-Law Number 44-2009
Being a By-Law to Adopt the Manual Governing
the Policies and Procedures for the Corporation of
the Town of South Bruce Peninsula (Statutory
Holidays)

WHEREAS Section 9 of the Municipal Act, 2001, SO 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 11 of the Municipal Act, 2001, SO 2001, c.25 as amended, authorizes municipalities to pass by-laws regarding the accountability and transparency of the municipality and its operations;

AND WHEREAS Section 270 (1) 5 of the Municipal Act SO 2001, c.25, as amended authorizes the municipality to adopt and maintain policies with respect to the manner in which the municipality will try to ensure that it is accountable to the public for its actions, and the manner in which the municipality will try to ensure that its actions are transparent to the public;

AND WHEREAS the Council of the Corporation of the Town of South Bruce Peninsula adopted a Municipal Policy Manual and desire to amend said by-law by making amendments to policy D.1.6 Statutory Holidays.

NOW THEREFORE THE CORPORATION OF THE TOWN OF SOUTH BRUCE PENINSULA ENACTS AS FOLLOWS:

1. THAT D.1.6 Statutory Holidays be amended as attached hereto and shall form part of the Municipal Policy Manual.

2. THAT this by-law shall come into full force and effect upon the final passing thereof.

READ a FIRST and SECOND time this 5th day of February, 2013

MAYOR

CLERK
READ a THIRD time and FINALLY PASSED this 5th day of February, 2013

MAYOR

CLERK
STATUTORY HOLIDAYS

PURPOSE:

To outline the days on which all full-time non-union employees are entitled to a paid holiday.

POLICY:

1. In accordance with the Employment Standards Act, you are entitled to the following paid public holidays:
   - New Year’s Day;
   - Family Day;
   - Good Friday;
   - Victoria Day;
   - Canada Day;
   - Labour Day;
   - Thanksgiving Day;
   - Christmas Day;
   - Boxing Day.

2. In addition, we will grant you one floater day, Civic Holiday, Easter Monday and Remembrance Day.

3. Every effort will be made by the employee to use the floater day granted in the year it is earned. To the extent that the floater day is not taken in the year that it is earned, you will be permitted to carry forward the floater day.

4. Remembrance Day is to be taken on November 11. If November 11 falls on a weekend day, the office will be closed on the day which would be the next regular business day after November 11.

5. To qualify for paid public holidays, you must have worked your regularly scheduled day before and the regularly scheduled day after the holiday unless you have been granted a day off on one of those days.

6. Payment for the holiday will be equal to the total amount of wages and vacation pay received in the four weeks before the work week in which the public holiday occurred, divided by 20 or if some other manner of calculation is prescribed, the amount determined using that manner of calculation.