THE CORPORATION OF THE TOWN OF SOUTH BRUCE PENINSULA

BY-LAW NUMBER 2-2013

Being a By-Law to Amend By-Law Number 44-2009 Being a
By-Law to Adopt the Manual Governing the Policies and
Procedures for the Corporation of the Town of South Bruce
Peninsula (Sidewalk Snow Removal Requests)

WHEREAS Section 8 of the Municipal Act, 2001, c.25, as amended, provides that a
municipality has powers which shall be interpreted broadly so as to confer broad authority on the
municipality to enable the municipality to govern its affairs as it considers appropriate and to
enhance the municipality’s ability to respond to municipal issues;

AND WHEREAS Section 11 of the Municipal Act, 2001, c.25, as amended authorizes
municipalities to pass by-laws regarding the accountability and transparency of the municipality
and its operations;

AND WHEREAS the Council of the Corporation of the Town of South Bruce Peninsula
adopted a Municipal Policy Manual and desires to amend said by-law by adding a policy
regarding sidewalk snow removal requests.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF
SOUTH BRUCE PENINSULA ENACT AS FOLLOWS:

1. THAT policy PW.2.2 Sidewalk Snow Removal Requests as attached hereto shall be
added to the Municipal Policy Manual.

2. THAT all by-laws and policies inconsistent with this by-law are hereby repealed and
replaced with this by-law.

3. THAT this by-law shall come into full force and effect upon the final passing thereof.

READ a FIRST and SECOND time this 15th day of January, 2013.

READ a THIRD time and FINALLY PASSED 15th day of January, 2013.
SIDEWALK SNOW REMOVAL REQUESTS

PURPOSE:

To provide clarification for those persons requesting sidewalk snow removal in areas where snow is not being removed from the sidewalk.

POLICY:

Persons making a request for winter sidewalk snow removal and clearing in an area where the snow is not being cleared shall provide said request to the Town in a written format.

The request will be forwarded to the Manager of Public Works.

The Manager of Public Works will make an assessment of the sidewalk clearing request and will take into consideration the reason behind the request, the current sidewalks being cleared, the safety considerations for users in the requested area and any budget and staffing requirements to facilitate the additional snow removal.

The Manager of Public Works will make a decision based on the assessment of the request.

Where the decision is to remove snow from the sidewalk and budget and staffing requirements can be met, the person making the request will be notified of the date and the circumstances when the snow will be cleared.

Where the decision is to remove the snow from the sidewalk and the budget and staffing requirements cannot be met, the Manager of Public Works may approach Council to request additional funds or to request changes to work plans and budget priorities to facilitate the request, as required and in accordance with the Town Purchasing Policy. The person making the request will be notified of the final decision.

Where the decision is that the snow will not be removed from the sidewalk as requested, the person making the request will be notified of the final decision.