THE CORPORATION OF THE TOWN OF SOUTH BRUCE PENINSULA

BY-LAW NUMBER 68-2012

Being a By-Law to Amend By-Law Number 44-2009 Being a
By-Law to Adopt the Manual Governing the Policies and
Procedures for the Corporation of the Town of South Bruce
Peninsula (Bench Program)

WHEREAS
Section 8 of the Municipal Act, 2001, c.25, as amended, provides that a
municipality has the capacity, rights, powers and privileges of a natural person for the purpose of
exercising its authority under this or any other Act;

AND WHEREAS
Section 270 (1) 5 of the Municipal Act, S.O. 2001, c.25, as amended,
authorizes the municipality to adopt and maintain policies with respect to the manner in which
the municipality will try to ensure that it is accountable to the public for its actions, and the
manner in which the municipality will try to ensure that its actions are transparent to the public;

AND WHEREAS
the Council of the Corporation of the Town of South Bruce Peninsula
adopted a Municipal Policy Manual and desires to amend said Manual by adding a policy
regarding a bench program.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF
SOUTH BRUCE PENINSULA ENACT AS FOLLOWS:

1. THAT a policy regarding Bench Program be numbered appropriately, attached hereto
and added to the Municipal Policy Manual.

2. THAT all by-laws and policies inconsistent with this by-law are hereby repealed and
replaced with this by-law.

3. THAT this by-law shall come into full force and effect upon the final passing thereof.

READ a FIRST and SECOND time this 15th day of May, 2012.

MAYOR

CLERK

READ a THIRD time and FINALLY PASSED 15th day of May, 2012.

MAYOR

CLERK
BENCH PROGRAM

PURPOSE:

To provide direction to municipal staff, residents, visitors, and committees in the Town of South Bruce Peninsula and, in particular, those wishing to donate and/or place benches in municipal parks, recreation facilities, cemeteries, or other municipal properties.

POLICY:

Memorial Benches:

1. Residents or visitors of the Town of South Bruce Peninsula who wish to donate a memorial bench should first contact Public Works Staff regarding the location of where they would like the bench to be placed. Public Works staff will work with the donor to determine the most appropriate location for the bench. Consideration will be given to the current number of benches within the proposed vicinity and overall usage that the bench may receive.

2. The donor then contacts the current bench supplier, as approved by the Town, and arranges to purchase a bench. The donor arranges payment directly with the supplier. Each bench is 6 feet long, with 2” x 3” wood boards on a concrete contoured frame.

3. The supplier coordinates with Public Works staff to ensure that the bench is of the same style that is currently within Town parks and cemeteries. The supplier and Public Works staff also work together to place the bench in the location the donor requested.

4. The donor arranges to have a plaque made and provides the plaque to Public Works staff to be installed on the bench.

5. Maintenance and care of the benches will be performed by Public Works. No responsibility will be taken by the Town for fading of the bench as a result of regular bench use.

6. Public Works staff reserve the right to remove and/or relocate benches when they interfere with site safety, maintenance or construction activities. If the donor information is current, Public Works staff will notify the donor of any action that needs to be taken. In certain situations, such as safety or emergency situations, the notification may be made after the action is taken.
Heritage Stone Benches

1. When the Town of South Bruce Peninsula Heritage Committee wishes to place a heritage stone bench they should first contact Public Works Staff regarding the location of where they would like the bench to be placed.

2. The Heritage Committee then contacts the bench supplier, to be named following the initial tender process, and arranges to purchase a bench.

3. The supplier coordinates with Public Works staff and the Heritage Committee to ensure that the stone bench is of the same style that is currently within the Town's heritage locations. The supplier and Public Works staff also work together to place the bench in the location The Heritage Committee requested.

4. Each bench shall include the logo for the Town of South Bruce Peninsula, an approved 90 word (maximum) description of the history of the community, and the text shall be engraved on the seatback of the bench.

5. Maintenance and care of the benches will be performed by Public Works.

6. Public Works staff reserves the right to remove and/or relocate benches when they interfere with site safety, maintenance or construction activities.

Community Improvement Plan Area Benches

1. Benches proposed for locations within the Community Improvement Plan Areas (Allenford, Hepworth, Sauble Beach and Wiarton) shall follow the guidelines of the Town’s Community Design Toolkit.