THE CORPORATION OF THE TOWN OF SOUTH BRUCE PENINSULA

BY-LAW NUMBER 46-2012

Being a By-Law to Amend By-Law Number 44-2009 Being a
By-Law to Adopt the Manual Governing the Policies and
Procedures for the Corporation of the Town of South Bruce
Peninsula (Infrastructure Requests)

WHEREAS Section 8 of the Municipal Act, 2001, c.25, as amended, provides that a
municipality has the capacity, rights, powers and privileges of a natural person for the purpose of
exercising its authority under this or any other Act;

AND WHEREAS Section 11 of the Municipal Act, 2001, c.25, as amended authorizes
municipalities to pass by-laws regarding the accountability and transparency of the municipality
and its operations;

AND WHEREAS Section 270 (1) 5 of the Municipal Act, 2001, c.25, as amended authorizes the
municipality to adopt and maintain policies with respect to the manner in which the municipality
will try to ensure that it is accountable to the public for its actions, and the manner in which the
municipality will try to ensure that its actions are transparent to the public;

AND WHEREAS the Council of the Corporation of the Town of South Bruce Peninsula
adopted a Municipal Policy Manual and desires to amend said by-law by adding a policy
regarding infrastructure requests.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF
SOUTH BRUCE PENINSULA ENACT AS FOLLOWS:

1. THAT a policy regarding Infrastructure Requests be numbered appropriately, attached
   hereto and added to the Municipal Policy Manual.

2. THAT all by-laws and policies inconsistent with this by-law are hereby repealed and
   replaced with this by-law.

3. THAT this by-law shall come into full force and effect upon the final passing thereof.
READ a FIRST and SECOND time this 3rd day of April, 2012.

[Signature]
MAYOR

[Signature]
CLERK

READ a THIRD time and FINALLY PASSED this 3rd day of April, 2012.

[Signature]
MAYOR

[Signature]
CLERK
INFRASTRUCTURE REQUESTS

PURPOSE:

To provide clarification for infrastructure requests.

POLICY:

Individuals making requests for new infrastructure or requesting changes to existing infrastructure shall make that request in a written format and shall deliver the request to the appropriate department.

In considering individual requests, the Town will take into consideration whether the request benefits the general population or whether the request is only for the benefit of a single property or a select number of properties.

Where the request would benefit the general population, it will be further critiqued and prioritized by staff and/or Council.

Where the request would benefit a single property or a select number of properties, the Town reserves the right to require the benefiting party or parties to pay the full cost of the improvement.

Where legislative requirements, laws or Acts are in conflict with this policy, this policy shall be considered to be waived in order to maintain legislative compliance.