JOINT WORKING COMMITTEE MINUTES
MONDAY – AUGUST 13TH, 2012
THE TOWNSHIP OF GEORGIAN BLUFFS AND
THE TOWN OF SOUTH BRUCE PENINSULA
COUNCIL CHAMBERS TOWNSHIP OF GEORGIAN BLUFFS

Council and Staff Members present from the Township of Georgian Bluffs
Mayor – Alan Barfoot
Deputy Mayor – Dwight Burley
Councillor – Judy Gay
Chief Administrative Officer – Murray Hackett
Clerk – Bruce Hoffman (Recording Secretary)

Council and Staff Members present from the Town of South Bruce Peninsula
Mayor – John Close
Councillor – Jay Kirkland
Councillor – Paul McKenzie
Clerk – Angie Cathrae
Manager of Financial Services – Tracy Neifer

1. CALL TO ORDER:
Mayor Barfoot called the meeting to order at 7:33 p.m.

2. DISCLOSURE OF PECUNIARY INTERESTS AND THE GENERAL NATURE THEREOF:
None at this time.

3. ADOPTION OF THE MINUTES:
Moved by: Deputy Mayor Burley
Seconded by: Councillor McKenzie
That the Joint Working Committee Minutes of December 12th, 2011 be adopted as presented.
Carried
4. **UNFINISHED BUSINESS:**

None.

5. **NEW BUSINESS:**

(1) Resolution from the Wiarton-Keppel Airport Board re: Industrial Park Development Sub-Committee.

Deputy Mayor Burley said the Airport Board is looking for direction from the Working Group on setting aside some lands for an Industrial Park Development.

**Moved by: Councillor Gay**  
**Seconded by: Councillor Kirkland**

That the Joint Working Committee supports the Airport Board's endeavors to set up a sub-committee to look into an Industrial Park Development for the Airport.  

**Carried**

(2) Resolution from the Wiarton-Keppel Airport Board re: Replacing the Lawnmower at the Airport.

Deputy Mayor Burley said this is an item we need at the airport. However, it is a capital expense. Georgian Bluffs included monies in their 2012 budget for capital expenses at the airport. We have to keep this tractor going in order to keep the grass at the airport cut. The tractor broke down again today. The estimated cost for a new tractor is $15,000.

Councillor McKenzie inquired about contracting out the grass cutting for the remainder of the year. Deputy Mayor Burley indicated that the tractor is also used for snow blowing at the airport.

**Moved by: Mayor Close**  
**Seconded by: Councillor Kirkland**

That the Joint Working Committee recommends that the Councils for the Town of South Bruce Peninsula and Township of Georgian Bluffs support capital expenditures of $8,000 from each municipality to be in compliance with TP3-12 and the Airport Managers Contract.  

**Carried**
(3) Review of the public comments regarding the restructuring of the Airport lands and lands south of Wiarton on Highway 6.

Mayor Barfoot said that Georgian Bluffs would like to see a business plan and an environmental certificate from the MOE indicating that the site is clean. This cost should be shared by both municipalities.

Councillor Kirkland said he agreed on the environmental portion, but that Georgian Bluffs should be responsible for the business plan. Mayor Barfoot said he agreed.

Mayor Close said that his Municipality also needs to do some work before this proposal is presented for approval by the Province.

Councillor Gay said we need to look at our 2013 budgets and put some monies aside for the completion of an environmental assessment of the airport lands and funds for the continued operation of the airport.

(4) SMS Program.

Deputy Mayor Burley said that both Councils had agreed to implement an SMS Program at the airport. There is four phases to the program. The first three have been submitted to Transport Canada. If the fourth phase isn’t approved, it is automatically sent to enforcement. Phase three has been rejected. There are a number of things that needs to be completed before we can re-submit phase three for approval. The CDR Airport Management Group is saying that their contract says they are not responsible for preparing and submitting the SMS Program to Transport Canada, they are only responsible for implementing the final program. They are worried that if they submit the final phase and it is turned down by Transport Canada that they will be responsible for the $50,000 fine.

There was a discussion as to whether the airport should be certified or registered.

Mayor Close said that the same procedures need to be in place whether the airport is certified or registered. Procedures need to be in place to address safety issues.
6. **IN CAMERA SESSION:**

   (1) Wiarton-Keppel International Airport.

   **Moved by: Mayor Close**  
   **Seconded by: Councillor Kirkland**

   That the Joint Working Committee for the Township of Georgian Bluffs and the Town of South Bruce Peninsula proceeds into a closed session to discuss the Wiarton-Keppel International Airport in order to address a matter pertaining to the security of the property of the municipality or local board and a proposed or pending acquisition or disposition of land for municipal or local board purposes and that the following persons remain in attendance: Clerk Angie Cathrae, Manager of Financial Services Tracy Neifer, CAO Murray Hackett and Clerk Bruce Hoffman.

   Carried

   **Moved by: Councillor Kirkland**  
   **Seconded by: Councillor Gay**

   That the regular meeting be reconvened at 9:03 p.m.

   Carried

7. **FUTURE MEETING DATE:**

   Wednesday September 26th at 7:30 p.m. at Town of South Bruce Peninsula.

8. **ADJOURNMENT:**

   Moved by: Mayor Close and Seconded by: Councillor Gay that the Joint Working Committee meeting be adjourned at 10:08 p.m.

   Carried