The Council of the Corporation of the Town of South Bruce Peninsula met on Tuesday October 2, 2012 in the Municipal Council Chambers.

1. **CALL TO ORDER**

Mayor Close called the meeting to order. **TIME: 1:00 PM**

2. **ATTENDANCE AND REGRETS**

It was noted that all members of Council were present.

3. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Mayor Close asked Council to declare any pecuniary interest at this point in the meeting or when required.

4. **AUTHORIZE CLOSED SESSION**

**R-674-2012**

It was **MOVED** by K. Klages, **SECONDED** by J. Turner and **CARRIED**

**THAT** the Council of the Town of South Bruce Peninsula be authorized to proceed into “Closed Session on October 2, 2012 in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees (WSIB Claim Update-26129946)
- Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (Sauble Land Claim)
- Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board AND A proposed or pending acquisition or disposition of land by the municipality or local board (Wiarton Keppel Airport)

5. **PROCEED INTO CLOSED SESSION**

**R-675-2012**

It was **MOVED** by K. Klages, **SECONDED** by M. Standen and **CARRIED**
THAT Council proceeds into closed session.  

6. RECONVENE INTO OPEN SESSION  

R-676-2012  

It was MOVED by M. Standen, SECONDED by P. McKenzie and CARRIED  

THAT the Council reconvenes to open session.  

7. DIRECTION FROM CLOSED- WSIB CLAIM UPDATE-26129946  

Mayor Close indicated that this information was received for information purposes.  

8. DIRECTION FROM CLOSED- CONTINUATION OF CLOSED SESSION  

Mayor Close indicated that Council will need to go back into closed session later in the meeting as not all items were completed.  

9. PUBLIC NOTICE/GENERAL ANNOUNCEMENTS  

Councillor Klages reported that the Town has hired a Manager of Public Works. Tom Gray will begin on November 1, 2012. Mayor Close thanked the Hiring Committee for their work. He indicated that Council looks forward to working with Mr. Gray.  

10. ADOPTION OF MINUTES-REGULAR COUNCIL  

R-677-2012  

It was MOVED by J. Turner, SECONDED by K. Klages and CARRIED  

THAT the minutes of the September 18, 2012 regular meeting of Council be adopted as received.  

11. ADOPTION OF MINUTES-COMMITTEES OF COUNCIL  

Council discussed the fact that Mr. Reaburn had resigned from the Heritage Committee.  

R-678-2012  

It was MOVED by K. Klages, SECONDED by J. Turner and CARRIED  

THAT the minutes of Committees of Council as listed, be adopted as circulated:  

Sauble Water and Sewer Report Ad Hoc Committee-June 25, 2012
12. **CLOSE06-2012 WATER RATE MR. DEANTIS**

Council discussed the fact that when Mr. DeSantis had the meter installed, information was sent to the incorrect address. Mr. DeSantis is stating that he has never received any information from the Town with regard to the installation. He was being billed as a vacant property. He tried to have the water meter installed in July but was told by Neptune that he was not permitted to have an installation. As soon as he found out about the possibility of installation, he immediately contacted a plumber and had the meter installed. There was a leak when the water was turned on. In this case a Council member feels that he was not given the same correspondence as others. Mayor Close indicated that staff followed policy but a house under construction was not taken into consideration. Mayor Close questioned what he would have paid with a meter in on the day he wanted one in as opposed to the punitive charge. The difference may be around $200. Manager of Financial Services Neifer indicated that the plumbing rough in was in 2011 and you would have had to have had access to water to pass the inspection. She indicated that she has already given some leniency. She feels that there was access to water and she did not back date to October. They have had the benefit of being a vacant property from October 2011 to May 2012. The property owner is aware of this as she had sent him a letter to that effect. Manager of Financial Services Neifer indicated that she has the proper address on file for the owner. Council further discussed the situation and when water was able to be used versus the charges which should be assessed. Manager of Financial Services Neifer indicated that communication between the Building Department and the Finance Department indicate when the plumbing rough in has been completed. Councillor Bowman had spoken to the individual and does not feel that he had the knowledge to put in a water meter. Manager of Financial Services Neifer explained that because the error was ours in communicating the rough in date, she did not back date the invoice. Council discussed taxes and assessment and how those can be back dated. Mayor Close indicated that he has also had conversations with Mr. DeSantis. He explained that he had wanted his meter installed at the same time as his neighbour. There may be extenuating circumstances. We should moving forward look at the construction and meter invoicing dates. Manager of Financial Services Neifer will bring forward the numbers with respect to what the charges would have been from the original install date.

It was **MOVED** by M. Standen, **SECONDED** by J. Kirkland and **DEFERRED**

**THAT** Council review the water rates charged to Mr. De Santis and to provide staff with direction.

13. **BOWMAN41-2012 PARKING REVENUES**

Mayor Close indicated that the way the recommendation is worded, the budget implications are huge. We are not allowed to budget for a deficit. In the 2012 budget deliberations, the revenue has already been allocated. In order to change this we would have to have public meetings to
change the budget. Manager of Financial Services Neifer indicated that Paid Parking generally has a surplus. She indicated that a portion of the money was used to decrease the tax levy and a portion was placed in the reserves. If we moved the money now, we would be creating a deficit. Councillor Bowman indicated that the resolution should have said 2013. She wondered if this was a viable solution to bring forward to Council. Manager of Financial Services Neifer indicated that some money was also put away to be placed toward replacement of paid parking machines.

Mayor Close ruled the motion to be out of order. He asked that Councillor Bowman work on an alternate report to bring forward.

It was **MOVED** by M. Bowman, **SECONDED** by J. Jackson and **RULLED OUT OF ORDER**

**THAT** 50% of the 2012 parking revenues be applied to the 2013 operating cost of the Sauble Amabel Water System;

**AND FURTHER THAT** the staff time charged to this system be analyzed with the intent of ensuring that only applicable hours spent in preparing bills, reading meters and emergency call outs be considered as applicable costs.

**14. BOWMAN42-2012 MEETING VENUES**

Councillor Bowman indicated that she has gone through the current guidelines of where meetings would be held and wants staff to address if this would be an appropriate location. Councillor Bowman felt that the Train Station would be a nice location to hold a meeting as there may be questions about the Station from the Committee. The Clerk explained that there is no room at the Train Station to hold a meeting. She sent around the photos which were taken. Councillor Bowman indicated that the meeting could be held on the pavilion. The Clerk explained that picnic tables are not accessible and that typing minutes at a picnic table would be difficult. She also indicated that it is seasonal and the meetings would need to be held at Town Hall in the winter. Mayor Close explained that male staff have a concern with the safety of the location. Mayor Close read the excerpt from the minutes of September 20, 2011 and indicated that this had been previously discussed.

It was **MOVED** by M. Standen, **SECONDED** by J. Kirkland and **DEFEATED**

**THAT** staff bring back a report on the guidelines of where meetings may be held.

**15. FS49-2012 MUNICIPAL INFRASTRUCTURE INVESTMENT INITIATIVE**

Manager of Financial Services Neifer indicated that the funding is stating that an expression of interest and asset management plan is required. Without an asset management plan you will not be eligible for future funding from the Province or Federal Government. She indicted that there is consulting to do a conditioning of assets. The funding is for roads, bridges, water and sewer but it is in the best interest of the Town to look at all assets of the Town. If we lose the
opportunity for funding for the asset management plan now, we will not have another
opportunity in the future and it will affect future funding.

R-679-2012

It was MOVED by M. Standen, SECONDED by J. Kirkland and CARRIED

THAT the Mayor and Clerk be authorized to sign the Expression of Interest Section 4 –
Declaration for the Municipal Infrastructure Investment Initiative Funding for Asset
Management;

AND THAT Council gives pre-budget approval in support of this initiative.

16.  FS50-2012 CONFERENCE UPDATE-36th ANNUAL MFOA CONFERENCE

Manager of Financial Services Neifer indicated that we do not have the organizational structure
or the time commitment to devote to an intern at this time.

R-680-2012

It was MOVED by M. Standen, SECONDED by J. Kirkland and CARRIED

THAT Council notes the contents and files report FS50-2012 Conference Update – 36th Annual
MFOA Conference.

17.  FS52-2012 WATER METER READINGS FOR AUGUST

Manager of Financial Services Neifer indicated that she can continue to provide the information
if Council finds it interesting. This is time consuming to get to a format where the information is
useful. At this time, the time spent by the Manager of Financial Services has not been coded to
the water or sewer departments. Council discussed the fact that if there is a major glitch, Council
would be made aware of the situation. Manager of Financial Services Neifer indicated that all of
the reports from the software are accessible and could be available when required by Council.
Council discussed a simpler report. Manager of Financial Services Neifer indicated that there is
a levy services report which is available monthly. Council discussed knowing the seasonal usage
numbers.

R-681-2012

It was MOVED by M. Standen, SECONDED by J. Kirkland and CARRIED

THAT Council notes the contents and files report FS52-2012 Water Meter Readings for August;

AND THAT the monthly water meter reading reports are not to continue.

BREAK 2:24 PM
18. **SALLY GIBSON-HOPE BAY RD UPDATE**

Mayor Close welcomed Ms. Gibson. Ms. Gibson addressed Council and indicated that one year ago she made a power point presentation to Council about the road conditions in Hope Bay. She suggested that a date be set for Council and Public Works to tour Hope Bay. This has not happened. As this was an unusually dry summer, there were no pot holes to contend with. She now looks forward to meeting with the new Manager of Public Works. She suggests that the Hope Bay Road be tar and chipped. She indicated that ditching and culvert installation have not taken place and no rocks have been placed in the area. She indicated that a Road Needs Study and Hope Bay Drainage Study have not taken place. As of today neither of these have been posted. She indicated that the drainage issue in Hope Bay is not a new one. She further indicated that drainage has been discussed with previous Councils and previous staff. She wants a guarantee that these studies will be moved forward to the 2013 budget. She asked if staff have looked into grants for ditching. She wondered why if Hope Bay is a priority, no money has been used for Hope Bay. She indicated that the sign in the Economic Development budget has progressed and questions the priorities. She indicated that Hope Bay has finally been recognized on the garbage and recycling schedule. She indicated that the garbage truck with two employees empties the garbage in the Hope Bay park and does not feel that this is a proper use of the Public Works funds. She indicated that the 40km speed limit is not safe and should be reduced. The speed on Water Street is posted at 50km and has many walkers, hikers and cyclers. This is a lane. Beech Street is posted at 50km. She does not understand why the speed limit is the same on gravel and on paved roads. She feels that setting a speed limit makes little difference as you cannot control the drivers. She wondered about roadway markings placed on Hope Bay in the near past. She explained tax increases due to improvements to property in Hope Bay. She indicated that they take pride in their property and are not happy with the lack of follow through.

Mayor Close indicated that now that there is a Manager of Public Works, these items will be addressed.

19. **CLOSE06-2012 WATER RATE MR. DESANTIS**

Manager of Financial Services Neifer indicated that from October 2011 (point of access of rough in) to April 2012 the amount would be $441.50. In comparison to the special charge for no meter from May, June and ½ of July would be $615.60. The difference would be $175.09. The property owner will be sent a letter of explanation with the adjustment.

**R-682-2012**

It was **MOVED** by M. Standen, **SECONDED** by J. Kirkland and **CARRIED**

**THAT** Council review the water rates charged to Mr. De Santis;

**AND FURTHER THAT** Mr. DeSantis be credited back the difference of $175.09.
20. ALLENFORD IMPROVEMENT ASSOCIATION-CARRIE PEW & DAVE SUMMERTON-REQUEST FOR COUNCIL SUPPORT FOR SAFE PEDESTRIAN ACCESS

Mayor Close welcomed Dave Summerton. Mr. Summerton explained that the AIA works to make initiatives to make life easier for those in Allenford. They are working on an initiative to make the route safer for those travelling from Allenford proper to the post office. They have made a presentation to the MTO. They were turned down. They met with MPP Bill Walker. He thought he could help but would like to see support from South Bruce Peninsula Council and Arran-Elderslie Council. Mr. Summerton read the proposed letter to Mr. Walker from the AIA. The letter outlines the needs of the residents of Allenford. Mr. Summerton indicated that this initiative falls in line with the Town Strategic Plan and with the Access to Ontarians with Disabilities Act. There is an approximate population of 450 residents in Allenford. The posted speed is 70 km/hr. Mr. Summerton gave a report of residents who have disabilities in the community and their difficulties in accessing the Ball Park, Post Office and General Store. He explained the visibility problems in the area along Highway 21. He indicated that the AIA would like a letter of support from the Town and would like the Town to solicit support from the Warden of Bruce County.

When asked by Council, it was explained by Mr. Summerton that this is not a money issue. It is a King’s Highway issue and there are certain things which can be done within a highway corridor. The MTO indicated that access issues should be taken to Council to ask for sidewalks. The AIA feels that a bike lane could be instituted which would solve the problem. They don’t feel that they need sidewalks but a paved shoulder would be sufficient.

Mayor Close asked about Alice Street. Mr. Summerton indicated that people who live above the Post Office cannot get downtown to access the services within Allenford (including the Curling Club on Alice Street). Bill Walker is more than willing to take on the battle in favour of the AIA.

Council discussed cost sharing to make this more appealing. It was felt that the Town should wait for a response from the Ministry and take action at that time if required. The AIA will keep Council informed of the response.

R-683-2012

It was MOVED by M. Standen, SECONDED by C. Thomas and CARRIED

THAT the Council of the Town of South Bruce Peninsula support the Allenford Improvement Association’s request for written support in obtaining safe pedestrian access along Highway 21;

AND FURTHER THAT Council solicits support from Bruce County Council for this initiative.

21. CLK106-2012 AGREEMENT FOR TAYJA’S DOGGY PARK, 108 DIVISION STREET
Item 3.1 of the agreement will be altered to state that “written consent” will be required and not “prior discussion”. Council discussed the Town responsibility clauses and agreed that staff would manage which staff person would be responsible to manage the agreement. Councillor Thomas asked if the road could be plowed into the facility. Council discussed the fact that older people are using the dog park and would not be able use the park in the winter if it is not plowed.

R-683-2012

It was MOVED by M. Standen, SECONDED by J. Kirkland and CARRIED

THAT the necessary by-law to permit the Mayor and Clerk to sign an agreement with Kirby Hepburn and Trina Thomas regarding Tayja’s Doggy Park be placed on an upcoming Council meeting agenda for consideration.

Council discussed forwarding the request plow into the dog park to budget deliberations. The Clerk explained that there is no written policy about seasonal versus year round facilities however seasonal facilities are properly put away for the winter and reopened in the spring. Councillor Thomas indicated that there would be a shovel placed at the park for users to clear snow. She further indicated that the Facilities Coordinator had come forward with the recommendation that the park be opened year round. Council discussed having Oliphant opened year round as well.

It was MOVED by C. Thomas, SECONDED by M. Standen and DEFERRED

THAT Division Street be snowplowed in to 108 Division Street to allow year round access to Tayja’s Doggy Park.

22. CLK114-2012 BY-LAW TO DISSOLVE WARD SYSTEM

A member of Council discussed public perception and felt that the responses given do not give an overview of what is wanted. It is felt by that member that this should be placed on the next election ballot. Council discussed the percentages required when the question is placed on a ballot. They discussed the turnout at the public meeting. Council further discussed the ward system and the at large system. They discussed making changes after the at large system was implemented if that system did not work. Council discussed representation of the people and comments which have been received from members of the public. Council further discussed the number of Council members required. Council discussed the potential problems with only five members and what would happen if members were away and the time commitment required for committees. They discussed the size of the current wards and the representation required. Mayor Close cautioned Council on asking questions which would prejudice a situation.

R-684-2012

It was MOVED by M. Standen, SECONDED by J. Kirkland and CARRIED
**THAT** the necessary by-law to dissolve the ward system in favour of a general voting system be placed on an upcoming Council agenda for consideration.

**R-685-2012**

It was **MOVED** by M. Standen, **SECONDED** by C. Thomas

**THAT** despite the direction given in Resolution R-667-2012, the Council composition to be brought forward for consideration will be 7 members (1 Mayor, 1 Deputy Mayor and 5 Councillors).

Councillor Bowman requested a recorded vote. The Clerk indicated that members should indicate yes in support and no as opposed to the motion.

Bowman  Yes
Jackson  No
Kirkland  No
Klages  Yes
McKenzie  Yes
Standen  Yes
Thomas  Yes
Turner  No
Close  No

Mayor Close declared the resolution to be **CARRIED**

**23. CLK116-2012 PLACEMENT OF WREATHS, HEPWORTH AND WIARTON CENOTAPH**

Council discussed who laid wreaths in the past.

**R-686-2012**

It was **MOVED** by M. Standen, **SECONDED** by J. Kirkland and **CARRIED**

**THAT** Council provides names of those Councillors wishing to lay a wreath at the Wiarton and Hepworth cenotaph during the Remembrance Day ceremonies.

**R-687-2012**

It was **MOVED** by M. Standen, **SECONDED** by C. Thomas and **CARRIED**

**THAT** Councillor Standen will lay the wreath at the Wiarton Cenotaph during the 2012 Remembrance Day ceremonies;

**AND FURTHER THAT** Councillor Jackson and Councillor Klages will lay the wreath at the Hepworth Cenotaph during the 2012 Remembrance Day ceremonies.
24. **CLK117-2012 EXTENSION OF LEASE AGREEMENT, 21 SAUBLE FALLS PARKWAY**

R-688-2012

It was **MOVED** by J. Kirkland, **SECONDED** by J. Turner and **CARRIED**

**THAT** Council agrees to a further 5 year extension with a new lease price of $17.00 per square foot per annum with no commission fees being paid by the Town;

**AND FURTHER THAT** Council agrees to a term within the extension agreement of 2 further options to extend the lease subject to market rates, 6 months prior written notice and no real estate commission fees being paid by the Town.

25. **CLK118-2012 HOLIDAY OFFICE HOURS AND STAFF CHRISTMAS LUNCH**

Council discussed the stat holidays.

R-689-2012

It was **MOVED** by M. Standen, **SECONDED** by J. Kirkland and **CARRIED**

**THAT** Council permits the Municipal Office to be closed on December 19, 2012 from 12:00 pm to 1:00 pm for a staff Christmas lunch;

**AND THAT** the office will be closed for holiday hours on December 24, 2012 at 12:00 noon and will remain closed until December 31, 2012 and will close at 12:00 noon on December 31 and will reopen for regular hours on January 2, 2012;

**AND FURTHER THAT** staff will use built up time or vacation time to fund all days of the closure which are not statutory holidays.

26. **CLK119-2012 EXTENSION OF CONTRACT FOR TOWN REALTOR**

R-690-2012

It was **MOVED** by J. Kirkland, **SECONDED** by J. Turner and **CARRIED**

**THAT** Council instructs the Mayor and Clerk to sign a further one year contract for realty services with Dawn Renee Jewel.

27. **CLK120-2012 NOTICE OF MOTION C1B ZONING**

Council discussed the “Place of Recreation”. The Clerk explained the permitted uses and the fact that “Place of Recreation” is not a permitted use within the C1B zone. Council further
discussed the provision regarding off-street parking. Councillor Jackson indicated that we can make changes to the zoning by-law and that the developers should not have to pay to institute a mini-golf.

R-691-2012

It was MOVED by J. Kirkland, SECONDED by J. Turner and CARRIED

THAT Council notes the contents of report CLK120-2012 Notice of Motion, C1B Zoning presented on October 2, 2012.

28. NOTICE OF MOTION-COUNCILLOR JACKSON C1B ZONING

Mayor Close indicated that the Town must go through the procedure to amend the zoning by-law. He will entertain the discussion but the Planning Act takes precedence. Councillor Jackson indicated that this is our by-law and someone should not pay thousands of dollars. Mayor Close again indicated that there are procedures under the Planning Act.

Mayor Close ruled the motion out of order.

It was MOVED by J. Jackson, SECONDED by K. Klages and RULED OUT OF ORDER

THAT Council supports the proposed mini golf planned in Wiarton (Part Lots 3 to 5 E Berford St.) and deems it to be a “Place of Recreation” and therefore complies with the current C1B zoning classification for that area;

AND FURTHER THAT the definition of “Place of Recreation” is as follows: such as public or private parks, playgrounds, playfields, racquet ball club, tennis courts, lawn bowling greens, indoor or outdoor skating rinks, curling facilities, hockey arenas, athletic fields, field houses, recreational trails, snowmobile trails, picnic areas, swimming and wading pools, day camps, skiing, fishing, hunting and similar uses together with the necessary and accessory buildings. It does not include a track for the racing of animals, motor vehicles, snowmobiles, ATV’s or motorcycles.

Councillor Jackson challenged the ruling by the Mayor.

Mayor Close indicated that the motion was ruled out of order as it is not within the provisions of the Planning Act. Councillor Jackson indicated that this is not a County issue as it does not deal with the Official Plan. This is to put a mini golf in place. Council discussed the Planning Act and the PAC institution. This is a Zoning By-Law under the Planning Act. The Clerk further clarified that in the C1B zoning Place of Recreation is not a permitted and if that definition was required, a zoning by-law amendment would still be required.

It was MOVED by J. Jackson, SECONDED by M. Bowman

THAT Council challenges the out of order ruling by the Mayor on Item 9.1 C1B zoning change
Councillor Jackson requested a recorded vote. The Clerk indicated that members should vote yes in support of the motion and no as opposed.

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bowman</td>
<td>No</td>
</tr>
<tr>
<td>Jackson</td>
<td>Yes</td>
</tr>
<tr>
<td>Kirkland</td>
<td>No</td>
</tr>
<tr>
<td>Klages</td>
<td>No</td>
</tr>
<tr>
<td>McKenzie</td>
<td>No</td>
</tr>
<tr>
<td>Standen</td>
<td>No</td>
</tr>
<tr>
<td>Thomas</td>
<td>Yes</td>
</tr>
<tr>
<td>Turner</td>
<td>No</td>
</tr>
<tr>
<td>Close</td>
<td>No</td>
</tr>
</tbody>
</table>

Mayor Close declared the resolution to be **DEFEATED**.

The original ruling of the Mayor stands—the motion has been ruled out of order.

**29. BY-LAWS-FIRST AND SECOND READING**

**R-692-2012**

It was **MOVED** by J. Kirkland, **SECONDED** by K. Klages and **CARRIED**

**THAT** the following by-law be read a first and second time:

- By-Law 116-2012 Being a By-law to Provide for the Erection of Stop Signs at Intersections
- By-Law 117-2012 A By-Law to Regulate and Control Traffic More Particularly the Parking, Stopping or Standing of Vehicles in the Town of South Bruce Peninsula
- By-Law 118-2012 Being a By-Law to Designate Portions and Attributes of the Building Located at 108 Beech Street as Having Cultural Heritage Value or Interest
- By-Law 119-2012 Being a By-Law to Regulate and Control Speed on Municipal Roads Within the Town of South Bruce Peninsula

Councillor Kirkland left the meeting. **TIME 4:12 PM**

**30. BY-LAWS-THIRD READING**

Councillor Bowman requested By-Law 116-2012 be pulled for further discussion.

**R-693-2012**

It was **MOVED** by K. Klages, **SECONDED** by J. Turner and **CARRIED**
THAT By-Law 117-2012, By-Law 118-2012, and By-Law 119-2012 be read a third time and finally passed.

31. **BY-LAW 116-2012 THIRD READING**

Councillor Bowman wanted to ensure that the four way stop would not be installed in conflict with anything Councillor Kirkland would be bringing forward with his Paid Parking report. The Clerk explained that the staff speaking to Councillor Kirkland were involved in the decision to make the four way stop.

**R-694-2012**

It was **MOVED** by M. Standen, **SECONDED** by C. Thomas and **CARRIED**

THAT By-Law 116-2012 be read a third time and finally passed.

32. **MATTERS OF URGENCY**

Council discussed the fact that this tractor is used twelve months of the year and this was the lowest bid.

**R-695-2012**

It was **MOVED** by J. Turner, **SECONDED** by K. Klages and **CARRIED**

THAT Council approves the total expenditure for the purchase of a tractor for the airport in the amount of $21,400 excluding HST;

**AND THAT** the Township of Georgian Bluffs has agreed and will fund one half of the purchase price;

**AND THAT** Council funds the purchase as unfinanced capital unless there is surplus which can be used at the end of 2012;

**AND THAT** Council acknowledges that the current tractor will be declared surplus in accordance with Policy D.8.1 Disposal of Surplus Equipment;

**AND FURTHER THAT** the proceeds of the sale of the tractor will be used to offset the cost of the new tractor purchase.

33. **NOTICE OF MOTION**

No notices of motion were presented.

34. **PUBLIC MEETINGS**
There were no public meetings.

35. **REPORTS FROM COUNCIL MEMBERS**

Councillor Turner will write a report for Council with regard to BASWRA.

36. **UPCOMING MEETINGS**

Council noted the upcoming meetings.

37. **UNFINISHED BUSINESS**

Mayor Close indicated that upon submitting his report on Grants and Donations, there were gaps and a by-law required and guidelines for staff. Mayor Close will meet with the Manager of Financial Services to redo the report.

R-696-2012

It was **MOVED** by K. Klages, **SECONDED** by J. Turner and **CARRIED**

**THAT** Council notes the contents of report CLK115-2012 Unfinished Business presented on October 2, 2012.

38. **PROCEED INTO CLOSED SESSION**

R-697-2012

It was **MOVED** by P. McKenzie, **SECONDED** by M. Standen and **CARRIED**

**THAT** Council proceeds into closed session. **TIME 4:21 PM**

39. **RECONVENE INTO OPEN SESSION**

Councillor Kirkland returned to the Council table during closed session. **TIME 4:56 PM**

R-698-2012

It was **MOVED** by M. Standen, **SECONDED** by K. Klages and **CARRIED**

**THAT** the Council reconvenes to open session. **TIME 5:47 PM**

40. **DIRECTION FROM CLOSED- SAUBLE LAND CLAIM**

Mayor close explained that direction was given to staff in closed session.

41. **DIRECTION FROM CLOSED-WIARTON KEPEL AIRPORT**
R-699-2012
It was Moved by P. McKenzie, Seconded by M. Standen and Carried

That staff be directed to send a letter jointly with Georgian Bluffs to MPP Bill Walker asking for consideration of funding for airports.

42. CLK106-2012 AGREEMENT FOR TAYJA’S DOGGY PARK, 108 DIVISION STREET

Clerk explained that she had spoken to the Facilities Coordinator and he had not indicated that the dog park would be open year round. Councillor Thomas indicated that she had spoken to the Facilities Coordinator and he had indicated that it would be opened in the winter. She would not have moved this forward without knowing that it would be open year round. Council discussed whether the dog parks are year round facilities. The Clerk explained that there is a resolution on the table and voting on this would give direction to staff. She indicated that a further report would not be required if Council passed the resolution.

R-700-2012
It was Moved by C. Thomas, Seconded by M. Standen and Carried

That Division Street be snowplowed in to 108 Division Street to allow year round access to Tayja’s Doggy Park;

And That the Town provide snowplowing to provide access to the Oliphant Dog Park.

43. CONFIRMATORY BY-LAW

R-701-2012
It was Moved by J. Turner, Seconded by K. Klages and Carried

That By-Law 120-2012 being a by-law to confirm the proceedings of the Council of the Corporation of the Town of South Bruce Peninsula be read a first, second, third time and finally passed.

44. ADJOURN

R-702-2012
It was Moved by M. Standen, Seconded by K. Klages and Carried

That the meeting adjourn. 

Time 5:59 PM